

ORDINANCE NO. 020-17

**AN ORDINANCE ESTABLISHING A NEW POSITION
CLASSIFICATION PAY PLAN FOR EMPLOYEES OF THE CITY
OF NAPOLEON, OHIO FOR THE YEAR 2017; AMENDING
ORDINANCE NO. 061-16; AND DECLARING AN EMERGENCY**

WHEREAS, Council previously adopted Ordinance No. 061-16, creating a 2017 Classification Pay Plan for its non-bargaining employees; and,

WHEREAS, Council now desires to amend Ordinance No. 061-16 to amend certain positions and pay scales for those positions; and,

WHEREAS, Exhibits A, B, and C attached hereto and incorporated herein, reflect pay scales for City of Napoleon non-bargaining employees. The pay scales noted in these Exhibits generally contain a two percent (2%) pay increase from 2016 pay scales; and

WHEREAS, Council desires to make said position and compensation additions or amendments effective on the pay period starting April 24, 2017; **Now Therefore**,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, notwithstanding any Ordinance or Resolution to the contrary, the City of Napoleon, Ohio, (the "City") had previously established a new 2017 Position Classification Pay Plan ("Pay Plan") for its non-bargaining employees, passed by Council on December 21, 2016.

Section 2. That, effective with the first pay period for the Year 2017, that commenced on or about December 19, 2016, the pay scale (steps) for the City's non bargaining employees (full time) were established as provided in Exhibit "A." Exhibit "A" contains base hourly rates. Subject to the provisions of the City's Personnel Code, the Employment Policy Manual as Amended 2014-1 (Ordinance No. 084-14), and Section 3 of this Ordinance, the Department Director or Appointing Authority may place any employee affected by this Ordinance at the level of compensation the Department Director or Appointing Authority deems appropriate as listed in Exhibit "A." Additionally, the positions of Front Desk Administrator and Senior Engineering Technician/Zoning Administrator are hereby amended and created respectively, and the pay is set as expressed in Exhibit "A." The duties of the Front Desk Administrator and Senior Engineering Technician/Zoning Administrator will be defined in a job description which may be approved by simple vote of City Council; any changes to the job description would need to be made by simple vote or the passage of appropriate legislation, either or which must clearly define the changes and new effective date. Said job description shall be on file with the City of Napoleon, Ohio Human Resources Department.

Section 3. That, effective with the first pay period for the Year 2017, which commenced on or about December 19, 2016, each non-bargaining employee (full time regular) (hourly), subject to Employment Policy Manual Policy §8.10 (Compensation Reviews), is eligible on such employee's annual hiring anniversary date of uninterrupted full time service with the City, to be advanced one (1) step in the Pay Plan until the maximum step is reached. The non-bargaining employee's (full time regular) (hourly)

step location prior to advancement in the Pay Plan shall be determined by contrasting the base hourly rate said employee received prior to the enactment of this Ordinance with the table found in Exhibit "A" for the respective year. For new hires, the Department Director or Appointing Authority may place an employee within the scale where the Department Director or Appointing Authority deems appropriate considering merit and fitness. Nothing in this Section shall be construed to prohibit a decrease in pay. Step increases for transfer employees shall be in accordance with §197.09(e) of the Personnel Code. A mere reclassification of a current position, where job duties are substantially the same, does not constitute a transfer. Notwithstanding any other provision of this Pay Plan, the Zoning Administrator shall receive a bonus to be pro-rated over the calendar year of *Five Hundred (\$500.00) Dollars* for each certification he or she holds, as follows: an Ohio Residential Building Official; Ohio Residential Plumbing Inspector; and, Ohio Electrical Safety Inspector. The Zoning Administrator must provide written proof of each certification to the City Manager prior to receiving the bonus.

Section 4. That, effective with the first pay period for the Year 2017, that commenced on or about December 19, 2016, the pay scale for non-bargaining employee (salaried) (full time) positions of this City which are exempt under the Fair Labor Standards Act (FLSA) as it relates to overtime, shall be provided, unless modified, as established in Exhibit "B," attached and incorporated herein, (expressed in base biweekly salary amounts). Subject to the provisions of the City's Personnel Code, the Employment Policy Manual as Amended 2014-1 (Ordinance No. 084-14), and Section 5 of this Ordinance, the Department Director or Appointing Authority may place any employee affected by this Ordinance at the level the Department Director or Appointing Authority deems appropriate as listed in Exhibit "B."

Section 5. That, effective with the first pay period for the Year 2017, that commenced on or about December 19, 2016, each non bargaining employee (salaried) (full time) position of this City as defined in Section 4 of this Ordinance, is eligible to have a minimum salary increase of two percent (2%) for Year 2017, subject to Employment Policy Manual "Policy §8.10 (Compensation Reviews)," calculated from what the employee is making at the time just prior to the proposed increase period, and as reflected in the amounts expressed in Exhibit "B." In no event shall any increase place the employee above the top scale as established in Section 4 of this Ordinance. For new hires or current employees, the Department Director or Appointing Authority may place an employee, at any time, within the scale where the Department Director or Appointing Authority deems appropriate considering merit and fitness. Nothing in this Section shall be construed to prohibit a decrease in pay.

Section 6. That, effective with the first pay period of the Year 2017, that commenced on or about December 19, 2016, the Pay Scale (steps) for part time, permanent part time, and temporary employees of this City shall be provided unless modified, as stated in the table found in Exhibit "C" (attached and incorporated herein), except when Federal or State minimum wage of a higher amount is required, then the higher amount of the Federal or State minimum wage shall apply. Subject to the provisions of the City's Personnel Code and Employment Policy Manual as Amended 2014-1 (Ordinance No. 084-14), the Department Director or Appointing Authority may place any employee affected by this Ordinance at the level the Department Director or Appointing Authority deems appropriate as listed in Exhibit "C." Employment Policy Manual 2014-1, Policy Section 8.10, (compensation reviews), is applicable only to

permanent part time employees, not part time or temporary employees. Additionally, the position Code Enforcement Officer is hereby created and the pay is set as expressed in Exhibit "C." The duties of the Code Enforcement Officer will be defined in a job description which may be approved by simple vote of City Council; any changes to the job description would need to be made by simple vote or the passage of appropriate legislation, either or which must clearly define the changes and new effective date. Said job description shall be on file with the City of Napoleon, Ohio Human Resources Department.

Section 7. That, Council's intent of Section 6. is to create a "Code Enforcement Inspector", not a Zoning Administrator, therefore the current Zoning Administrator shall remain the Zoning Administrator for the City of Napoleon, Ohio.

Section 8. That, all paid part time, permanent part time, and temporary employees of the City shall, effective with the first pay period of the Year 2017, that commenced on or about December 19, 2016, have a minimum hourly base pay increase of two percent (2%) for Year 2017 calculated from what the employee's base rate was just prior to this proposed increase, and as is reflected in the amounts expressed in Exhibit "C" (the amounts include the two percent (2%) increase). Only permanent part time employees are subject to Employment Policy Manual 2014-1 Policy §8.10 (compensation reviews), when applicable. Part time employees of the Fire/Rescue Department will remain on probationary/trainee status until removed by the City Manager upon recommendation of the Fire Chief. For new hires or current employees of the City, the Appointing Authority or Department Director may place an employee within the scale where the Appointing Authority or Department Director deems appropriate considering merit and fitness. Nothing in this section shall be construed to prohibit a decrease in pay. The non-full time status positions found in Exhibit "C" (i.e. temporary part time or permanent part time) may be modified by the Appointing Authority or Department Director at any time, except that Council shall approve any modification to a full time status. Additionally, the position of Probation Officer PIIG Grant is hereby set as expressed in Exhibit "C."

Section 9. That, compensation for employees' appointments made in order to fill temporarily vacant positions shall be at a rate established by the Department Director or Appointing Authority, except that it shall not exceed the top pay scale established in this Ordinance for the position being filled. Temporary positions being filled by temporary employees for whom no pay scale has been established shall be at a pay scale established by the Department Director or Appointing Authority by comparing the temporary position created to the most similar position established within the same department that is utilizing the temporary employee. In the event no such similar position exists, then it shall be paid in an amount as determined appropriate by the Department Director or Appointing Authority so long as the amount paid may be accomplished without exceeding the department's annual budget.

Section 10. That, notwithstanding any section of this Ordinance to the contrary, compensation of the Clerk of the Napoleon Municipal Court shall be as found in Section 4 of this Ordinance and as stated in Exhibit "B" unless otherwise set by the Municipal Court Judge pursuant to ORC §1901.31 (C).

Section 11. That, compensation for the Chief Deputy Clerk and all other Deputy Clerks of the Napoleon Municipal Court shall be as set by the Clerk of the Napoleon Municipal Court pursuant to ORC §1901.31 and as stated in Exhibits "A-C."

Section 12. That, the compensation for Municipal Court Bailiff and/or Deputy Bailiff shall be established by the Municipal Court pursuant to ORC §1901.32 and as stated in Exhibits "A-C."

Section 13. That, the position of Chief Probation Officer as established in and for the City for the Napoleon Municipal Court shall be considered a full time regular employee having a salary, non-exempt status. The job description as included in the Pay Plan, as prepared and/or revised by the Municipal Court Judge, is continued to be approved by this Council. The Chief Probation Officer shall not be entitled to any longevity pay; moreover, the Municipal Court Judge may adjust the Chief Probation Officer's salary at any time so long as within the limits of the CCA Grant or as may be otherwise supplemented by the Municipal Court. Notwithstanding any other provision of this Ordinance, in no event shall the Chief Probation Officer's pay and benefits exceed the amount of the CCA Grant or as otherwise may be supplemented by the Municipal Court. Nothing shall be construed in this Ordinance as mandating that the position be filled or continued to be filled each year.

Section 14. That, effective with the first pay period for the Year 2017, that commenced on or about December 19, 2016, the annual salary of the City Manager of this City shall be ninety five thousand dollars (\$95,000.00), and which is supported by Resolution No. 071-16.

Section 15. That, effective with the first pay period for the Year 2017, that commenced on or about December 19 2016, the biweekly salary of the City Finance Director of this City shall be three thousand nine hundred eleven dollars and sixty eight cents (\$3,911.68) and shall continue as such each year thereafter, so long as employed, unless modified by Council.

Section 16. That, effective with the first pay period for the Year 2016, that commenced on or about December 19, 2016, the annual salary of the City Law Director of this City shall be eighty five thousand dollars and zero cents (\$85,000.00) and shall continue as such each year thereafter, so long as employed, unless modified by Council.

Section 17. That, all positions and/or classifications found in this Ordinance shall be deemed created, established, and existing in and for the City of Napoleon, Ohio. The status of part time employees may be further defined by the Department Director or Appointing Authority as permanent part time, temporary, seasonal, or intermittent employees without affecting the compensation status as stated in this Ordinance. Nothing in this Ordinance shall be construed as mandating that each and every position and/or classification be filled by this City.

Section 18. That, those employees who are covered by collective bargaining agreements shall be paid in accordance with the respective collective bargaining agreement.

Section 19. That, all compensation paid under this Ordinance is subject to appropriation of funds by Council.

Section 20. That, the Finance Director may adjust compensation for all affected employees to meet the intent of this Ordinance.

Section 21. That, all pay scales reflected in this Pay Plan shall be rounded, utilizing the five rule, to the nearest penny.

Section 22. That, no position mentioned in this Ordinance shall receive longevity benefit unless specified in this City's adopted longevity plan unless otherwise specifically provided for herein, or except as may be permitted by the City's longevity policy.

Section 23. That, any employee who is employed by the City in more than one position shall be paid overtime in accordance with State and Federal wage and salary laws (specifically, after forty hours of work within one week the person should receive overtime based on the salary or wage for the position they are working when they surpass forty hours for that work week). However, but for the employee's normal scheduled employment, the department that causes the overtime shall be liable for the payment of overtime regardless of where the hours were worked.

Section 24. That, Ordinance No. 068-15 is repealed in its entirety effective December 19, 2016.

Section 25. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 26. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 27. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for proper payment of wages to employees, proper payment being essential to the harmony of the necessary workforce; therefore, provided the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

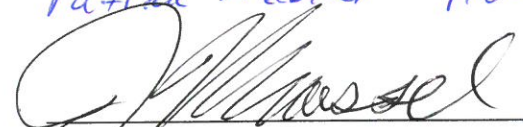
Passed: April 17, 2017



Travis B. Sheaffer, Council President

Patricia McQuinn Pro-Tem


Approved: April 17, 2017



Jason P. Maassel, Mayor

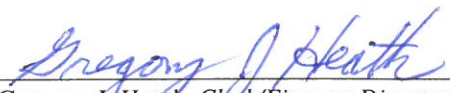
VOTE ON PASSAGE 6 Yea 0 Nay 0 Abstain

Attest:



Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 020-17 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the 27th day of April, 2017; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.



Gregory J. Heath, Clerk/Finance Director

EXHIBIT “A”

(BASE HOURLY RATE)

<u>Title</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>
Clerk-Typist II	\$11.54	13.28	14.26	15.29
Receptionist	13.05	14.97	16.05	17.26
Administrative Assistant	15.91	18.36	19.72	21.23
Front Desk Administrator	11.54	13.02	13.67	14.45
Service Building Secretary	11.54	13.02	13.67	14.45
Senior Service Building Secretary	14.34	16.45	17.70	19.09
Executive Assistant to Appointing Authority	19.3188			23.2859
Account Clerk I	11.54	13.02	13.67	14.45
Account Clerk II	14.34	16.45	17.70	19.09
Utility Billing Administrator	16.29	18.75	20.09	21.52
Senior Account Clerk	15.91	18.36	19.72	23.30
Records Clerk/Recorder	14.34	16.45	17.70	19.09
Accounts Payable Clerk	14.34	16.45	17.70	19.09
Tax Administrator	16.29	18.75	20.09	23.85
Engineering Technician	17.49	20.09	21.52	23.09
Senior Engineering Technician	20.77	23.92	25.61	27.47
Senior Engineering Technician/Zoning Administrator	20.77	23.92	25.61	30.22
Staff Engineer	19.31	22.26	23.92	25.70
Licensed Staff Engineer	26.14	28.11	30.23	32.50
Construction Inspector	22.73	26.11	27.98	30.74
Senior Electric Engineering Technician	20.77	23.92	25.61	27.47
Electrical Construction/Maintenance Inspector	25.20	28.99	31.09	33.32
Zoning Administrator	22.73	26.11	27.98	30.00
Chief Water Treatment Operator	20.77	23.92	25.61	27.47
Chief Wastewater Treatment Operator	20.77	23.92	25.61	28.95
Police Lieutenant	25.99	29.20	30.57	32.11
Deputy Court Clerk	15.42	16.79	18.01	19.30
Chief Probation Officer	16.3914			17.3079

EXHIBIT "B"

(BASED ON AN 80 HOUR PAY PERIOD)

<u>Title</u>	<u>BOTTOM</u>	<u>TOP</u>
Assistant to the City Engineer	\$2600.00	\$3000.00
City Engineer	3050.00	3700.00
Public Works Director	3700.00	4430.00
Golf Course & Grounds Supt.	1852.50	2490.14
Parks & Recreation Director/Cemetery	1678.79	2917.77
Assistant Finance Director	2770.43	3216.00
City Finance Director	3076.92	3911.68
Electrical Engineer	2885.23	3360.19
Electric Distribution Superintendent	2941.62	3623.65
Management Information System Administrator	1814.90	2572.14
Human Resources Director	2069.23	3140.12
Municipal Court Bailiff		1295.37
Municipal Court Clerk	1753.70	1961.54
Assistant Fire Chief	2050.00	3000.00
Fire Chief	2550.00	3366.58
Operations Superintendent	2115.38	3000.00
Water Superintendent	2316.00	3121.34
Wastewater Superintendent	2316.00	3121.34
Chief of Police	2688.46	3466.58
City Law Director	3076.92	3911.68
City Manager	3269.23	4423.08

EXHIBIT “C”

(BASE HOURLY RATE)

<u>Title</u>	<u>Bottom</u>	<u>Top</u>
Front Desk Administrator (Part Time)	\$9.28	\$12.68
Legal Clerk (Temporary)	13.35	21.45
MIS Technician (Part Time)	14.28	21.12
Probationary/Trainee Fire Fighter/EMT	8.26	12.58
All Fire/Rescue Department (Part Time)	11.83	16.42
Deputy Court Clerk (Part Time)	10.29	14.14
Deputy Court Bailiff (Part Time)		13.54
Probation Officer PIIG Grant		15.30
Construction Inspection (Temporary)	12.48	13.37
Construction Engineer (Temporary) Engineering Dept.	37.88	40.60
Income Tax/Collection Clerk (Part Time)	9.28	16.38
Lifeguard (Seasonal)	8.26	13.87
Seasonal Laborer – Other	8.26	13.87
Recreation Worker (Seasonal)	8.26	13.87
Parks Maintenance Worker (Seasonal)	8.26	13.87
Golf Course Clubhouse Attendant (Seasonal)	8.26	13.87
Senior Center Fitness Coordinator (Part Time)	8.26	13.86
Code Enforcement Inspector	18.00	28.00

EXHIBIT "A"

(BASE HOURLY RATE)

<u>Title</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>
Clerk-Typist II	\$11.54	\$13.28	\$14.26	\$15.29
Receptionist	\$13.05	\$14.97	\$16.05	\$17.26
Administrative Assistant	\$15.91	\$18.36	\$19.72	\$21.23
Front Desk Administrator	\$11.54	\$13.02	\$13.67	\$14.45
Service Building Secretary	\$11.54	\$13.02	\$13.67	\$14.45
Senior Service Building Secretary	\$14.34	\$16.45	\$17.70	\$19.09
Executive Assistant to Appointing Authority	\$19.32			\$23.29
Account Clerk I	\$11.54	\$13.02	\$13.67	\$14.45
Account Clerk II	\$14.34	\$16.45	\$17.70	\$19.09
Utility Billing Administrator	\$16.29	\$18.75	\$20.09	\$21.52
Senior Account Clerk	\$15.91	\$18.36	\$19.72	\$23.30
Records Clerk/Recorder	\$14.34	\$16.45	\$17.70	\$19.09
Accounts Payable Clerk	\$14.34	\$16.45	\$17.70	\$19.09
Tax Administrator	\$16.29	\$18.75	\$20.09	\$23.85
Engineering Technician	\$17.49	\$20.09	\$21.52	\$23.09
Senior Engineering Technician	\$20.77	\$23.92	\$25.61	\$27.47
Senior Engineering Technician/Zoning Administrator	\$20.77	\$23.92	\$25.61	\$30.22
Staff Engineer	\$19.31	\$22.26	\$23.92	\$25.70
Licensed Staff Engineer	\$26.14	\$28.11	\$30.23	\$32.50
Construction Inspector	\$22.73	\$26.11	\$27.98	\$30.74
Senior Electric Engineering Technician	\$20.77	\$23.92	\$25.61	\$27.47
Distribution Services Supervisor	\$25.20	\$28.99	\$31.09	\$33.32
Electrical Construction/Maintenance Inspector	\$25.20	\$28.99	\$31.09	\$33.32
Zoning Administrator	\$22.73	\$26.11	\$27.98	\$30.00
Chief Water Treatment Operator	\$20.77	\$23.92	\$25.61	\$27.47
Chief Wastewater Treatment Operator	\$20.77	\$23.92	\$25.61	\$28.95
Police Lieutenant	\$25.99	\$29.20	\$30.57	\$32.11
Deputy Court Clerk	\$15.42	\$16.79	\$18.01	\$19.30
Chief Probation Officer	\$16.39			\$17.31

EXHIBIT "B"

(BASED ON AN 80 HOUR PAY PERIOD)

<u>Title</u>	<u>BOTTOM</u>	<u>TOP</u>
Assistant to the City Engineer	\$2,600.00	\$3,000.00
City Engineer	\$3,050.00	\$3,700.00
Public Works Director	\$3,700.00	\$4,430.00
Golf Course & Grounds Supt.	\$1,852.50	\$2,490.14
Parks & Recreation Director/Cemetery	\$1,678.79	\$2,917.77
Assistant Finance Director	\$2,770.43	\$3,216.00
City Finance Director	\$3,076.92	\$3,911.68
Electrical Engineer	\$2,885.23	\$3,360.19
Electric Distribution Superintendent	\$2,941.62	\$3,623.65
Management Information System Administrator	\$1,814.90	\$2,572.14
Human Resources Director	\$2,069.23	\$3,140.12
Municipal Court Bailiff		\$1,295.37
Municipal Court Clerk	\$1,753.70	\$1,961.54
Assistant Fire Chief	\$2,050.00	\$3,000.00
Fire Chief	\$2,550.00	\$3,366.58
Operations Superintendent	\$2,115.38	\$3,000.00
Water Superintendent	\$2,316.00	\$3,121.34
Wastewater Superintendent	\$2,316.00	\$3,121.34
Chief of Police	\$2,688.46	\$3,466.58
City Law Director	\$3,076.92	\$3,911.68
City Manager	\$3,269.23	\$4,423.08

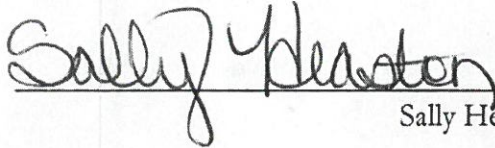
EXHIBIT "C"

(BASE HOURLY RATE)

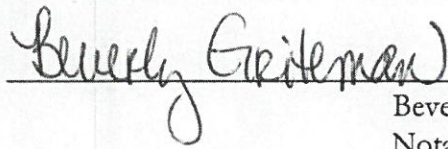
<u>Title</u>	<u>Bottom</u>	<u>Top</u>
Front Desk Administrator (Part Time)	\$9.28	\$12.68
Legal Clerk (Temporary)	\$13.35	\$21.45
MIS Technician (Part Time)	\$14.28	\$21.12
Probationary/Trainee Fire Fighter/EMT	\$8.26	\$12.58
All Fire/Rescue Department (Part Time)	\$11.83	\$16.42
Deputy Court Clerk (Part Time)	\$10.29	\$14.14
Deputy Court Bailiff (Part Time)		\$13.54
Probation Officer PIIG Grant		\$15.30
Construction Inspection (Temporary)	\$12.48	\$13.37
Construction Engineer (Temporary) Engineering Dept.	\$37.88	\$40.60
Income Tax/Collection Clerk (Part Time)	\$9.28	\$16.38
Lifeguard (Seasonal)	\$8.26	\$13.87
Seasonal Laborer – Other	\$8.26	\$13.87
Recreation Worker (Seasonal)	\$8.26	\$13.87
Parks Maintenance Worker (Seasonal)	\$8.26	\$13.87
Golf Course Clubhouse Attendant (Seasonal)	\$8.26	\$13.87
Senior Center Fitness Coordinator (Part Time)	\$8.26	\$13.86
Code Enforcement Inspector	\$18.00	\$28.00

STATE OF OHIO
COUNTY OF HENRY

Sally Heaston, being first duly sworn, states that she is the General Manager of The Bryan Publishing Company, owner of The Northwest Signal, a daily newspaper, published and of general circulation in the county of Henry aforesaid, and that the annexed notice was published in one issue in said paper, on the 27th day of April, 2017.


Sally Heaston

Subscribed and sworn to before me this
27th day of April, 2017


Beverly Griteman
Notary Public,
State of Ohio
My Commission Expires
February 13, 2021

Printer's Fee: \$266.40

Notary Fee: \$1.50

Summary of Ordinance No.(s) 020-17
and Resolution No.(s) 017-17, 018-17, 021-17, 022-17

(PURSUANT TO ARTICLE II, SECTION 2.15 OF THE CITY CHARTER, CHAPTER 121 OF THE CODE OF ORDINANCES AND COUNCIL RULE 6.2.4.1, AS WELL AS APPLICABLE PROVISIONS OF ORC CHAPTER 731)

NOTICE

A copy of the complete text of the above named Ordinance(s) and Resolution(s) are on file in the office of the City Finance Director and may be viewed or obtained during business hours of 7:30 AM to 4:00 PM, Monday through Friday, at the office of the Finance Director, the location being 255 West Riverview Avenue, Napoleon, Ohio. A copy of all or part of the above named Ordinances and Resolutions, or any item mentioned in this notice, may be obtained from the City Finance Director upon the payment of a reasonable fee therefore.

Ordinance 020-17

AN ORDINANCE ESTABLISHING A NEW POSITION CLASSIFICATION PAY PLAN FOR EMPLOYEES OF THE CITY OF NAPOLEON, OHIO FOR THE YEAR 2017; AMENDING ORDINANCE NO. 061-16; AND DECLARING AN EMERGENCY

In this legislation, the City of Napoleon authorized position and compensation additions and/or amendments to the current pay ordinance, commencing with the pay period beginning April 24, 2017.

Resolution 017-17

A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS OVER TWENTY FIVE THOUSAND DOLLARS (\$25,000.00) FOR THE PURPOSE OF REPAIRING THE ROLLER SUPPORTS AND INSULATION OF THE WATERLINE LOCATED AT THE CITY OF NAPOLEON, OHIO PERRY STREET BRIDGE, AND AUTHORIZING THE SOLE SOURCING OF THE PROJECT TO BGL ASSET SERVICES, LLC., AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR SAID REPAIRS; AND DECLARING AN EMERGENCY

In this legislation, the City of Napoleon authorized the expenditure of funds over \$25,000.00 and sole sourcing the repair of the waterline located at the Perry Street bridge to BGL Asset Services, LLC, as well as authorizing the City Manager to enter into a contract for said repairs.

Resolution 018-17

A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS OVER TWENTY FIVE THOUSAND DOLLARS (\$25,000.00) FOR THE PURPOSE OF PURCHASING FIVE (5) CITY OF NAPOLEON, OHIO ENTRANCE SIGNS, AND AUTHORIZING THE SOLE SOURCING OF THE PROJECT TO MASTERPIECE SIGNS & GRAPHICS, INC., AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR SAID PURCHASE; AND DECLARING AN EMERGENCY

In this legislation, the City of Napoleon authorized the expenditure of funds over \$25,000.00 to purchase 5 City of Napoleon entrance signs, also authorizing the sole sourcing of the project to Masterpiece Signs & Graphics, Inc., as well as authorizing the City Manager to enter into a contract for said purchase

Resolution 021-17

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE PURCHASE OF SODIUM CHLORIDE IN COOPERATION WITH ODOT; AND DECLARING AN EMERGENCY

In this legislation, the City of Napoleon authorized the City Manager to purchase Sodium Chloride (road salt) in cooperation with ODOT.

Resolution 022-17

A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS OVER TWENTY FIVE THOUSAND DOLLARS (\$25,000.00) FOR THE PURPOSE OF THE CITY OF NAPOLEON, OHIO ANNUAL AUDIT FOR THE YEAR ENDING DECEMBER 31, 2016, AND AUTHORIZING THE FINANCE DIRECTOR OF THE CITY OF NAPOLEON, OHIO TO ENTER INTO A CONTRACT FOR SAID AUDIT WITH THE AUDITOR OF STATE OF THE STATE OF OHIO; AND DECLARING AN EMERGENCY

In this legislation, the City of Napoleon authorized the expenditure of funds over \$25,000.00 for the annual audit of the year ending December 31, 2016, and authorized the Finance Director to enter into a contract with the Auditor of State for said audit.

All of the above summaries are approved as to form and substance by Billy D. Harmon, City Law Director.

**Summary of Ordinance No.(s) 020-17
and Resolution No.(s) 017-17, 018-17, 021-17, 022-17**

(PURSUANT TO ARTICLE II, SECTION 2.15 OF THE CITY CHARTER, CHAPTER 121 OF THE CODE OF ORDINANCES AND COUNCIL RULE 6.2.4.1, AS WELL AS APPLICABLE PROVISIONS OF ORC CHAPTER 731)

NOTICE

A copy of the complete text of the above named Ordinance(s) and Resolution(s) are on file in the office of the City Finance Director and may be viewed or obtained during business hours of 7:30 AM to 4:00 PM, Monday through Friday, at the office of the Finance Director, the location being 255 West Riverview Avenue, Napoleon, Ohio. A copy of all or part of the above named Ordinances and Resolutions, or any item mentioned in this notice, may be obtained from the City Finance Director upon the payment of a reasonable fee therefore.

Ordinance 020-17

AN ORDINANCE ESTABLISHING A NEW POSITION CLASSIFICATION PAY PLAN FOR EMPLOYEES OF THE CITY OF NAPOLEON, OHIO FOR THE YEAR 2017; AMENDING ORDINANCE NO. 061-16; AND DECLARING AN EMERGENCY

In this legislation, the City of Napoleon authorized position and compensation additions and/or amendments to the current pay ordinance, commencing with the pay period beginning April 24, 2017.

Resolution 017-17

A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS OVER TWENTY FIVE THOUSAND DOLLARS (\$25,000.00) FOR THE PURPOSE OF REPAIRING THE ROLLER SUPPORTS AND INSULATION OF THE WATERLINE LOCATED AT THE CITY OF NAPOLEON, OHIO PERRY STREET BRIDGE, AND AUTHORIZING THE SOLE SOURCING OF THE PROJECT TO BGL ASSET SERVICES, LLC., AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR SAID REPAIRS; AND DECLARING AN EMERGENCY

In this legislation, the City of Napoleon authorized the expenditure of funds over \$25,000.00 and sole sourcing the repair of the waterline located at the Perry Street bridge to BGL Asset Services, LLC, as well as authorizing the City Manager to enter into a contract for said repairs.

Resolution 018-17

A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS OVER TWENTY FIVE THOUSAND DOLLARS (\$25,000.00) FOR THE PURPOSE OF PURCHASING FIVE (5) CITY OF NAPOLEON, OHIO ENTRANCE SIGNS, AND AUTHORIZING THE SOLE SOURCING OF THE PROJECT TO MASTERPIECE SIGNS & GRAPHICS, INC., AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR SAID PURCHASE; AND DECLARING AN EMERGENCY

In this legislation, the City of Napoleon authorized the expenditure of funds over \$25,000.00 to purchase 5 City of Napoleon entrance signs, also authorizing the sole sourcing of the project to Masterpiece Signs & Graphics, Inc., as well as authorizing the City Manager to enter into a contract for said purchase.

Resolution 021-17

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE PURCHASE OF SODIUM CHLORIDE IN COOPERATION WITH ODOT; AND DECLARING AN EMERGENCY

In this legislation, the City of Napoleon authorized the City Manager to purchase Sodium Chloride (road salt) in cooperation with ODOT.

Resolution 022-17

A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS OVER TWENTY FIVE THOUSAND DOLLARS (\$25,000.00) FOR THE PURPOSE OF THE CITY OF NAPOLEON, OHIO ANNUAL AUDIT FOR THE YEAR ENDING DECEMBER 31, 2016, AND AUTHORIZING THE FINANCE DIRECTOR OF THE CITY OF NAPOLEON, OHIO TO ENTER INTO A CONTRACT FOR SAID AUDIT WITH THE AUDITOR OF STATE OF THE STATE OF OHIO; AND DECLARING AN EMERGENCY

In this legislation, the City of Napoleon authorized the expenditure of funds over \$25,000.00 for the annual audit of the year ending December 31, 2016, and authorized the Finance Director to enter into a contract with the Auditor of State for said audit.

All of the above summaries are approved as to form and correctness by Billy D. Harmon, City Law Director